

L Harrison
B North-Lee
C Murray
I Gadsden

**ST PAULS FIRE DISTRICT
COMMISSIONERS MEETING
MAY 17, 2018**

R Muckenfuss
L Gerth
C Fox

FINANCE COMMITTEE MEETING – Vice-chairman Ronald Muckenfuss called the Finance Committee Meeting to order.

Review Information Only –April 2018 – Tracy presented the April 2018 financial report. Personnel Services was \$298,522.33 and Operating Expenses was \$82,951.61 with total being \$381,473.94. Revenues was \$540,909.00. The TAN has been paid in full. The ending balance in the checking account on April 30, 2018 was \$1,166,315.79. The ending balance in the savings account on April 30, 2018 was \$781,854.57.

Community Remarks – Commissioner Charlie Fox asked about the bunker gear total. It was \$140,000.00.

The Finance Committee meeting was closed at this time.

Regular Meeting Called to Order – Chairman Lee Harrison called the regular meeting to order. The meeting was opened with the Pledge of Allegiance and the Lord’s Prayer.

The Finance Committee meeting and the regular meeting were advertised in the Post and Courier in “This Week’s Meetings” on May 13, 2018 and posted on the front door 24 hours prior to the meeting.

The minutes of the regular meeting on April 19, 2018 were approved as written, without reading, with a motion by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Clifford Murray. Motion passed.

Roll Call – All commissioners were present. Attorney Charlie Condon was not present, he was excused. The clerk was present. Fire Chief Larry Garvin and Asst Chief Mike Rakoske was present.

OLD BUSINESS

Update on 2018-2019 Proposed Budget – Approval – A revised 2018-2019 proposed budget was presented tonight. The \$161,206.00 that was in the Fund Balance needs to be put in the Contingency Fund for the implementation for a compensation study. Mack Gile with Charleston County Finance suggested we change this in the budget. A motion was made by Commissioner Charlie Fox and seconded by Commissioner Larry Gerth to approve the revised 2018-2019 proposed budget. All commissioners were in agreement. Motion passed.

NEW BUSINESS

Hurricane Plan for the Fire District - Office staff prepared a draft of the hurricane plan for the fire district and sent it to Commissioner Charlie Fox, who had changes to add to the draft. The draft will be ready at the June 2018 meeting.

House at Station 2 Property – Chief Larry Garvin has some long-range plans for the house at Station 2 property. The big tree needs to be taken down. The house needs a new roof and new windows. The house can be used during hurricane season and the overflow for the Edisto station. Chief Garvin will be checking into getting a grant to get a new roof and new windows and new stall.

REPORTS

Hollywood Station – Regular maintenance.

Sauldam Station –Regular maintenance.

Edisto Station – Regular maintenance.

Ravenel Station - Regular maintenance.

Adams Run Station - Regular maintenance. The station was treated for fleas.

Stono Ferry Station - Regular maintenance.

Meggett Station – Regular maintenance.

Parkers Ferry Station – Unmanned at this time.

Petersfield Station – Unmanned at this time.

Chief's Report – There were 220 alarms for April 2018.

Training Report – There were 1243 training hours and 343 physical hours for April 2018. Commissioner Charlie Fox had questions about the IS 700 and IS 800 class.

Commissioners Report – Vice-chairman Ronald Muckenfuss mentioned that the firefighters looked good on the news concerning a fire call they were working.

Auxiliary Report – Shelly Hunt – The Auxiliary paid taxes on May 15, 2018 to the Secretary of State. The amount collected for the year was about \$13,000; BBQ dinner - \$3900; Fishing Tournament - \$6000; School Supplies - \$1,000; Hurricane - \$1700; Christmas - \$105; Spaghetti Dinner - \$700 plus Event Insurance for \$102. Shelly mentioned that she is no longer interested in being the Auxiliary Chairman.

Community Remarks – None. Carla Ritter with Charleston County Finance was present at the meeting.

Checks were reviewed and signed for expenses in open session at this time.

A motion was made by Commissioner Bertha North-Lee and seconded by Commissioner Clifford Murray to go into Executive Session to review reconciliation of accounts. Motion passed.

Executive Session – to review reconciliation of accounts.

Out of Executive Session – Into Regular Session – No action was taken in Executive Session. The reconciliation of accounts were reviewed.

Reconciliation of Accounts – A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Irvin Gadsden to approve the reconciliation of accounts. Motion passed.

The next regular meeting is June 21, 2018 at 6:00pm.

Adjournment – A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Irvin Gadsden to adjourn the meeting. Motion passed.

Meeting was adjourned at 6:47pm.

Lee Harrison, Chairman
St Paul's Fire District

Mary Adams, Clerk
St Paul's Fire District